

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, June 5th, 2019 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:26 am and all of said persons were present: Commissioner Lee SPILMAN, Commissioner Eva GARCIA and Commissioner Maria GOMEZ.

Also, present was Fire Chief Dave PARKER, Asst. Chief Edmundo VENEGAS, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Gregory KUENSTLER, Chris SZOSTAK, Andy PEREZ, Leroy RAMIREZ, John ZAPIEN, Joe LEGGETT, Ramon ARANA, Joel WATSON, Jared KEITH, Joseph HARTONG, Hernan TREVINO, Jai WALKER with Aldine Fire & Rescue, Ricardo MARTINEZ and Justin MEYERS with Martinez Architects', Brad DILL with BD Realty Advisors, and Adam TABAK district counsel with Coveler and Peeler.

4. TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN and seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to pay Districts bills.

5. TO MODIFY AND AMEND THE DISTRICT'S 2019 BUDGET:

No action, item tabled.

6. TO RECEIVE A REPORT FROM BRAD DILL REGARDING THE PROPOSED SALE OF THE DISTRICT'S PARCEL WITHIN INTERCONTINENTAL CROSSING:

Brad DILL stated to the board that the most recent conversation with potential buyer was May 31st, 2019, no feedback as of yet. (see attachments)

7. TO RECEIVE A PROPOSAL FROM RICARDO MARTINEZ OF MARTINEZ ARCHITECTS, LP FOR THE DEVELOPMENT AND CONSTRUCTION OF STATION 41:

Ricardo MARTINEZ presented the board with a report on the development and construction of Station 41. (see attachments)

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to engage Martinez Architects in the development and construction of Station 41.

Brad DILL left the meeting at 12:05pm

8. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE DISTRICT'S CURRENT OR CONTEMPLATED CONSTRUCTION PROJECTS:

No action, item tabled.

9. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

Chief PARKER presented the following requisition:

1. Vendor: Lone Star Emergency Group
Item: Equipment Truck 21-Ladders
Amount: \$4,100

Motion by Commissioner GARCIA and seconded by Commissioner Gomez and approved with a vote of 4 to 0 to purchase the necessary ladders for Equipment Truck 21 not to exceed the amount of \$4,100.

2. Vendor: Lone Star Emergency Group
Item: Service Truck 11- Ground ladders (4)
Amount: \$2,908.15

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to purchase 4 ground ladders for service trucks 11 not to exceed the amount of \$2,908.15.

10. TO REVIEW AND APPROVE REPAIRS TO THE DISTRICT'S FACILITIES, EQUIPMENT, VEHICLES AND APPARATUS:

Chief PARKER presented the board with the following:

1. Vendor: Specialized Painting and Contracting
Item: Remodeling conference room to 2 offices
Amount: \$7,987.00

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to move forward on the remodeling of the conference room not to exceed the amount of \$7,987.00.

11. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, TRAINING, COURSE MATERIALS REQUESTED BY DISTRICT PERSONNEL:

No action, item tabled.

Commissioner LOYD opened item # 9

Closed session begins at 12:20 pm

9. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

12. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO DELIBERATE REAL ESTATE MATTERS:

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS:

15. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

Open session resumed at 12:42 pm.

9. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

Motion by Commissioner GOMEZ and seconded by Commissioner GARCIA and approved with a vote of 4 to 0 to build an awning for Station 31 apparatus not to exceed the amount of \$14,000.

12. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to implement the changes of administrative vacation days.

Motion by Commissioner GARCIA and seconded by Commissioner SPLIMAN and approved with a vote of 4 to 0 to approve the changes Chief PARKER recommend for TCDRS retirement plan.

14. ADJOURNMENT:

Commissioner GOMEZ moved for adjournment; Seconded by Commissioner GARCIA with a vote of 4 to 0 to adjourn the meeting.

The meeting adjourned at 12:47 pm.